

INTRODUCTION

The purpose of this application form is for us to find out who you are and to obtain information relevant to the cover provided by the prize indemnity policy. Completion of this application form does not oblige either party to enter into a contract of insurance.

Insurance is a contract of utmost good faith. This means that the information you provide in this application form must be complete, accurate and not misleading. It also means that you must tell us about all material circumstances which may be relevant to our consideration of your application for insurance.

HOW TO COMPLETE THIS FORM

This form should be completed by a senior executive officer of the applicant firm who should make all necessary enquiries to enable all of the questions to be answered.

SECTION 1: COMPANY DETAILS

1.1 Please state the name and address of the company for whom this insurance is required:

Insured company:	
Address:	
	Postcode:
Website:	E-mail:
Contact name:	

SECTION 2: THE PRIZE OFFER

2.1 Please state the following:

a) the name of the prize offer:

b) the location of the prize offer (if the prize offer is online, please provide the website address):

c) the date or period of the prize offer:

from to

2.2 Please provide full details of the prize offer, including how a contestant can claim the prize, and continue on the ADDITIONAL INFORMATION page if necessary:

2.3 Please state:

- a) whether you have previously organised an identical or similar prize offer: Yes No
If yes, please provide full details, including whether a contestant won the prize, and continue on the ADDITIONAL INFORMATION page if necessary:

b) what risk management procedures will be in place to prevent fraud:

c) how the risk management procedures will be monitored to ensure they are complied with:

2.4 Please state the maximum number of:

a) contestants:

b) attempts each contestant can make to try to claim the prize:

SECTION 3: INSURANCE HISTORY

3.1 Have you ever:

a) made a claim for prize indemnity insurance?

 Yes No

b) had prize indemnity insurance declined by any insurer?

 Yes No

If you have answered yes to a) or b) please provide full details, and continue on the ADDITIONAL INFORMATION page if necessary:

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SECTION 4: INSURANCE REQUIREMENTS

4.1 Please state:

a) the value of the prize(s):

b) the limit of indemnity required:

c) whether the limit of indemnity is the full extent of your responsibility:

 Yes No

If no, please explain why, and continue on the ADDITIONAL INFORMATION page if necessary:

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d) the loss payee (if other than the insured company):

SECTION 5: DECLARATIONS

- I declare that after proper enquiry the statements and particulars given above are true and that I have not mis-stated or suppressed any material circumstance.
- I undertake to inform Underwriters of an alteration to any material circumstance before the completion of the contract.
- I agree that the necessary contractual arrangements will be in place and valid for the period of policy or the prize offer.
- I agree that the prize offer conforms to legal requirements.

Signed:	_____	Full name:	_____
Position held:	_____	Date:	DD / MM / YY

ENCLOSURES

I confirm that I have enclosed the following with this application form:

- a) a copy of the terms and conditions of the prize offer:
- b) any artwork relating to the prize offer:

ADDITIONAL INFORMATION: